



## Photography & Videography Intern

**Location:** Main office

**Time:** 9am-5pm Monday through Friday (Intern hours are flexible during these business hours)

**Commitment Level:** Minimum of a semester long commitment

### Volunteer Duties

Kids Incorporated is seeking an artistic and professional Photography & Videography Intern to work with us this semester. We are looking for candidates in photography or similar fields with a strong desire to exceed expectations. Photography and videography is needed to assist with telling Kids Incorporated's story.

Interns will work with the Community Affairs department to assist with:

- Photo: take professional photos at all outreach events and within centers, posting final images
- Video: record videos of outreach events and center activities, posting edited videos

### Skills Required

Professional Skills:

- Experience with photography and video recording
- Experience with editing software (Photoshop, Final Cut Pro, Motion, etc.)

Personal Skills:

- Exceptional communication skills
- Accuracy, organization, and attention to detail
- Dependability and strong team player
- Capability to independently manage multiple projects and assignments with deadlines

### **Additional Requirements**

- Clear Background Screening
- Code of Conduct
- Affidavit of Good Moral Character
- Child Abuse & Neglect Reporting
- Photo/Video Release Form
- Volunteer Application
- Confidentiality Statement
- Volunteer Affidavit
- Requirements Acknowledgement
- Acknowledgement of Receipt of Handbook

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